

# Example Resume - Brief

51 Pleasant Avenue  
Roma QLD 4455

Ph: 4622 1234  
Mobile: 0400 123 456  
Email: [john.citizen@net.com.au](mailto:john.citizen@net.com.au)

## John Citizen

### Educational Background

Roma SHS	2014-Current	Year 11 Results
Maths B	HA	Geography SA
English	SA	Physical Education HA
Science	VHA	Modern History HA
Economics	WHA	

### Work Experience

**Cash & Carry**                      **June 2012 – May 2014**                      **Roma, QLD**  
**Position Held:**                      Sales Assistant

#### Duties/Tasks included:

- Working at the till
- Customer service
- Restocking shelves

### Community Work

Door Knock Appeal                      January 2013  
Roma Soccer Club                      2012 – Current

### Special Achievements

Year 10 Honour Roll                      2013

### Personal Skills

I work well in a team environment and autonomously. I thrive under pressure and always complete work to the best of my abilities

### Hobbies and Interests

I enjoy horse riding, camping, reading, and going to dinner with friends

### Referees

Mr Joe Smith  
Head of Science  
Roma State High School  
Ph: 4622 1122

Miss Jane Thompson  
Manager  
Cash & Carry Roma  
Ph: 4622 5566